

DISTRICT AND SESSIONS COURT
PASIGHAT: EAST SIANG DISTRICT: ARUNACHAL PRADESH
 Website: www.qhcitanagar.gov.in

ADVERTISEMENT

No.D&SC/PSG/R.Cell-II/2021-22/....

Dated Pasighat, the 30/08/2022

1) Applications are invited till 4 PM of **1st October, 2022** in prescribed format for filling up of the following vacant posts under the jurisdiction of Sessions Division, Pasighat, East Siang District, Arunachal Pradesh under Gauhati High Court, Itanagar Permanent Bench, Naharlagun in the respective pay matrix shown below only from eligible APST candidate. **The numbers of vacancies are indicative only and may be varied on either side at the time of preparation of final select list.** Reservation is made as per policy of Govt. of Arunachal Pradesh.

Sl. No.	Name of the post	Scale of Pay	Group	No. of Post	Pay Level as per Pay Matrix of 7 th CPC	Total Posts
1	Stenographer Grade-II	Rs.35,400-Rs.1,12,400	B	1	6	1
2	Peshkar	Rs 29,200 -Rs. 92, 300	C	1	5	1
3	LDC-cum-Computer Operator	Rs.25,500-Rs.81,100	C	3	4	3
4	Driver	Rs.25,500-Rs.81,100	C	1	4	1
5	Process Server	Rs.19,900-Rs.63,200	C	1	2	1
6	Office Peon-I	Rs.18,000-Rs.56,900	C	1	1	1
7	Chowkidar	Rs.18,000-Rs.56,900	C	1	1	1

2) AGE:-

Category wise age limits for the posts, as on the date of advertisement, will be as under:-

Sl. No.	Category	Minimum age	Maximum age
1	APST/SC/ST/PWD	18	33
2	Serving APST Govt. employee	18	38

3) ELIGIBILITY & SELECTION CRITERIA FOR STENOGRAPHER GRADE-II

(A) Eligibility Criteria:

- (a) The candidate must be holder of Bachelor's degree or equivalent thereto from a recognized college/university.
 (b) He/She must be holder of Diploma/Certificate from ITI/Polytechnic/or any other Institute in stenography.

(B) Selection criteria:

(1) The combined selection test will consist of a written examination and viva-voice with details break up as follows.

Sl. No.		Subject
1	Written examination(Objective type multiple choices) (1 and ½ Hours Duration)	General English (40 Marks)
2		General Knowledge (20 Marks)
3		General Intelligence (Logical reasoning & analytical ability) 40 Marks.
4	Viva-voce/Interview	25 Marks

(2) The candidates will have to attempt 100 objective type questions. For every correct answer, the candidate will be awarded 1 (one) mark. The question(s) not attempted will receive no credit or discredit. The cut off marks shall be as decided by the Selection Committee. Thereafter, the candidates equal to 10 times of the number of vacancies (1:10), in order of merit in the written examination will be called for skill test. On qualifying the skill test, the candidates equal to 4 times of the number of vacancies (1:4), in order of merit in the skill test, will be called for viva voce of 25 (Five) marks and checking of original testimonials. On the basis of marks obtained in written test and viva-voice, the final selection list will be prepared. Selection Committee may decide to allot post, as per final merit position of the candidates. However, final selection/allotment of post shall be subject to overall suitability to be decided by the Selection committee.

SKILL TEST

SL No.	Details	Time allowed	Marks
1	Voice testing before dictation	2 Minutes	NA
2	Speed test in Shorthand at a speed of 60 words per minute with dictation time of 15 minutes	1 Minute	50
3	Time to be given to the candidates for testing the computer	5 Minutes	NA
4	Time for transcription of the dictated portion in computer	30 Minutes	50
5	Computer typing speed @ 50 words/minute	1 Minute	NA

4) ELIGIBILITY & SELECTION CRITERIA FOR PESHKAR :**(A) Eligibility Criteria:**

- The candidate should be a graduate or equivalent thereto from a UGC recognized university.
- He must have proficiency in operation of computers (word processing and MS Excel spread sheet).

(B) Selection Criteria:

The combined selection test will consist of a written examination (Objective type multiple choices) of one paper (100 marks).

Sl. No.	Written examination(Objective type multiple choices) (1 and ½ Hours Duration)	Subject
1		General English (40 Marks)
2		General Knowledge (20 Marks)
3		General Intelligence (Logical reasoning & analytical ability) 40 Marks
4	Viva-voce/Interview	25 Marks

1. The candidates will have to attempt 100 objective type questions .For every correct answer, the candidate will be awarded 1 (one) mark. The question(s) not attempted will receive no credit or discredit. The cut off marks shall be as decided by the Selection Committee. Thereafter, the candidates equal to 3 times of the number of vacancies (1:3), in order of merit in the written examination, will be called for viva voce (25 marks) and checking of original testimonials. On the basis of marks obtained in written test and viva-voce the final panel will be prepared. Selection Committee may decide to allot post, as per final merit position of the candidates. However, final selection/allotment of post shall be subject to overall suitability to be decided by the Selection committee.

2. The Selection Committee may decide to hold computer skill test (Word processing & MS Excel Spreadsheet) after the written examination, which shall be only qualifying in nature and marks obtained therein shall not be counted in total aggregate. In the event of such computer skill test being held, only those candidates shall be called to viva-voce who qualifies in the said computer skill test. The qualifying marks of the computer skill test shall be as decided by the Selection Committee.

5) ELIGIBILITY & SELECTION CRITERIA FOR LDC-CUM-COMPUTER OPERATOR.

(A) Eligibility Criteria

- (a) The candidate must have passed the class XII standard from a recognized Board.
- (b) Must have knowledge and experience in type-writing and must have typing speed of 100 words per minute.
- (c) Must have such knowledge or qualification in computer operation as may be specified by the High Court.

(B) Selection criteria:

The combined selection test will consists of a written examination and viva-voce with details break up of marks as follows.

Sl. No.	Subject

1	Written examination(Objective type multiple choices) (1 and ½ Hours Duration)	General English (40 questions)
2		General Knowledge (20 questions)
3		General Intelligence (Logical reasoning & analytical ability) 40 questions
4	Viva-voce/Interview	25 Marks

1. The candidates will have to attempt 100 objective types of questions. For every correct answer, the candidate will be awarded 1 (one) mark. The question(s) not attempted will receive no credit or discredit. The cut off marks shall be as decided by the Selection Committee. Thereafter, the candidates equal to 7 times of the number of vacancies (1:7), in order of merit in the written examination, will be called for Skill Test. On qualifying the skill test, the candidates equal to 4 times of the number of vacancies (1:4), in order of merit in the skill test, will be called for viva voce of 25 (Five) marks and checking of original testimonials. On the basis of marks obtained in written test and viva-voce, the final selection list will be prepared. Selection Committee may decide to allot post, as per final merit position of the candidates. However, final selection/allotment of post shall be subject to overall suitability to be decided by the Selection committee.

2. The candidates have to appear Skill Test of computer typing test as well as computer skill (Word processing, MS Excel Spreadsheet etc.) after the written examination, which shall be only qualifying in nature and marks obtained therein shall not be counted in total aggregate. The cut off marks of the computer skill test shall be as decided by the Selection Committee. The candidate whose computer typing speed is below 50 words/minute shall not be called for viva-voce

SKILL TEST

SL No.	Details	Time allowed	Marks
1	Computer typing speed @ 50 words/minute	1 Minute	NA
2	Computer skill (word processing, MS Excel Spreadsheet etc.)	5 Minutes	20

6) ELIGIBILITY & SELECTION CRITERIA FOR DRIVER

(A) Eligibility Criteria:

(a) The candidate must have valid driving license issued from competent authority and shall have such experience and knowledge of major and minor repairing/propelling of light/heavy vehicles with class VIII (eight) passed standard from recognized school.

(B) Selection Criteria:

(1) Candidates will have to appear in a skill test of 50 marks. Thereafter, the candidates equal to 3 times of the number of vacancies (1:3), in order of merit in the skill test, will be called for viva voce of 25 (twenty Five) marks and checking of original testimonials. On the basis of marks obtained in skill test and viva voce the final selection list will be prepared. However, final selection shall be subject to overall suitability to be decided by the Selection Committee.

7) ELIGIBILITY & SELECTION CRITERIA FOR PROCESS SERVER

(A) Eligibility Criteria:

(a) The candidate must have class VIII (eight) passed certificate from a recognized school.

(B) Selection Criteria:

The combined test will consist of a written examination and viva -voice with details break up as follows:

Sl. No.		Subject
1	Written examination(Objective type multiple choices) (1 and ½ Hours Duration)	General English (40 questions)
2		General Knowledge (20 questions)
3		General Intelligence (Logical reasoning & analytical ability) 40 questions
4	Viva-voce/Interview	25 Marks

1. The candidates will have to attempt 100 objective types of questions. For every correct answer, the candidate will be awarded 1 (one) mark. The question(s) not attempted will receive no credit or discredit. The cut off marks shall be as decided by the Selection Committee. Thereafter, the candidates equal to 3 times of the number of vacancies (1:3), in order of merit in the written examination, will be called for viva voce and checking of original testimonials. On the basis of marks obtained in written test and viva-voice the final panel will be prepared. Selection Committee may decide to allot post, as per final merit position of the candidates. However, final selection/allotment of post shall be subject to overall suitability to be decided by The Selection committee.

8) ELIGIBILITY & SELECTION CRITERIA FOR OFFICE PEON-I & CHOWKIDAR

(A) Eligibility Criteria:

1. The candidate must have class VIII (eight) passed certificate from a recognized school.

(B) Selection Criteria:

The combined test will consist of a written examination and viva -voice with details break up as follows:

Sl. No.		Subject
1	Written examination(Objective type multiple choices) (1 and ½ hours duration)	General English (40 questions)
2		General Knowledge (20 questions)
3		General Intelligence (Logical reasoning & analytical ability) 40 questions
4	Viva-voce/Interview	25 Marks

1. The candidates will have to attempt 100 objective types of questions. For every correct answer, the candidate will be awarded 1 (one) mark. The question(s) not attempted will receive no credit or discredit. The cut off marks shall be as decided by the Selection

Committee. Thereafter, the candidates equal to 3 times of the number of vacancies (1:3), in order of merit in the written examination, will be called for viva voce and checking of original testimonials. On the basis of marks obtained in written test and viva-voice the final panel will be prepared. Selection Committee may decide to allot post, as per final merit position of the candidates. However, final selection/allotment of post shall be subject to overall suitability to be decided by The Selection committee.

9) HOW TO APPLY?

a) Candidates are to fill up in the common "Application Form" available with this advertisement.

b) Detail of application fee to be paid in the Form of **IPO/DD payable to " The District & Sessions Judge", Pasihat, East Siang District, A.P**

APPLICATION FEE

For APST/SC/ST/PWD	For all others
Rs. 200/-	Rs. 300/-

(c) Candidates shall, thereafter fill the common Application Form and paste his/her recent passport sized colored photograph in the given space of the application form and shall sign across the photograph. 3(three) copies of the same photograph should be stapled in the top right corner of the application form and candidate should write his/her name on the reverse of the stapled photographs. The envelope containing the application form should be super scribed as "**APPLICATION FOR THE POST OF**" indicating the choice of post of the candidate in the blank space and the same should be addressed to "**The District & Sessions Judge, Pasihat**".

(d) **The envelope containing the Application Form and Indian Postal Order (IPO)/DD of appropriate value should reach "The office of the District and Sessions Court, Pasihat East Siang District, Arunachal Pradesh on or before 1st October, 2022 (Up to 4 PM)** The Selection Committee will not be responsible for late receipt/non receipt of application forms.

(e) **Scale of Pay shown may vary as per Govt. Notification time to time.**

(f) There is no need of submitting photocopy of any document at this stage, except the Passport photos as indicated above.

(g) The written test of all above advertised post is likely to be conducted on same date and same time.

(h) Candidates who are already in Govt. service will have to submit "No Objection Certificate" from proper authority at the time of viva-voce and original certificates if shortlisted for viva-voce.

(i) The list of candidates with allotted Roll Nos. will be published on the Notice board of the centre and official website for reference of Candidates after closure of Advertisement.

(j) Candidates are advised to regularly visit Gauhati High Court Website www.ghcitanagar.govt.in from time to time for latest and updates regarding the written examination and other correspondence.

10) TERMS AND CONDITIONS:

- (a) Candidates will have to appear for Written Test/Skill Test/Interview etc. as and when called for. No TA/DA will be admissible for that purpose.
- (b) The Selection Committee reserves the right to cancel the advertisement/alter/modify or change any of the terms and conditions including selection criteria etc. spelt out in the advertisement.
- (c) No person who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the service.
- (d) The admission of candidates at all stages of the selection process will be purely provision and subject to their satisfying the prescribed eligibility conditions by way of furnishing documentary evidence in support thereof. If on verification at any time before or after the selection process, it is found that a candidate does not fulfill any of the eligibility conditions, his/her candidature shall stand cancelled without any notice. Mere calling of candidate to written examination /skill test/interview etc. and mere issuance of admit card/call letter etc. does not necessarily mean acceptance of candidature of any candidate which shall be further scrutinized at every stage and selection Committee reserves the right to reject the candidature of any candidate at any subsequent stage of the selection process.
- (e) The Selection Committee may put the finally selected candidates on probation for a particular period to be decided by the Selection Committee. Selection Committee reserves the right to reject the candidature of any candidate during the period of probation.
- (f) Posting and transfer of the finally selected candidates shall be as decided by the Selection Committee.

(11) All other matters which are not specifically provided herein shall be as decided by the Selection Committee.

(12) Candidates are advised for their own interest to regularly visit the aforementioned website for latest updates and information as The Selection Committee ,may decide not to issue individual admit card/call letters etc. to any candidates to appear in written test/viva-voice etc.by publishing only relevant notification only in the aforementioned website

Sd/-
District & Sessions Judge
District and Sessions Court,
Pasighat

THE DISTRICT AND SESSIONS COURT AT PASIGHAT
EAST SIANG DISTRICT: ARUNACHAL PRADESH

Common Application Form
(Advertisement dated

☆ Candidate must have filled up the form in his/her own legible handwriting.

1. Name of the Post applied for ::

2. Name of the Candidate (IN BLOCK LETTERS)::

3. Gender ::

4. Category(Gen/APST/SC/ST/OBC/MOBC/PWD)::

5. Father's Name::

6. Date of Birth (According to CBSE/HLSC/equivalent Certificate)::

7. Age as on the date of advertisement (Years/Months/Days)::

8. Permanent Address::

9. Address for correspondence::

10. Nationality:

11. Spouse name (in case of married candidates. Write NA, if not applicable)::

12. Whether candidate belongs to APST. If yes, name of the tribe.

Paste here a recent colored passport size photo and 3 copies of the same stapled in the top right corner of the form and write name of the candidate on the back side

13. Educational qualification::

SL No.	Exam Name	School/College/University	Board/Council/University	Division/Class	Percentage %

14. Other qualification(s),if any::

15. Work experience, if any (Write NA if not applicable)::

16. Whether married? If yes, whether more than one spouse living:

17. Spouse's name (in case of married candidate)Write NA if not applicable:

18. Whether any criminal proceeding is pending against the applicant? If so, details of the case. (Write NA if not applicable) ::

19. Whether convicted by a criminal court? If so, give details.(Write NA if not applicable)::

20. Whether the applicant was debarred from appearing in any examination due to unfair means? If debarred ,give details(Write NA if not applicable)::

21.

IPO/DD No.	Date	Amount

22. Email, if any::

23. Phone No(s),if any::

Declaration

I hereby affirm and state the above mentioned information are true to the best my knowledge and belief ,If am found to have provided wrong information, my candidature may be cancelled or debarred by the concern authority

Place:

Date:

Full signature of the applicant